

All personnel responsible for developing, reviewing and approving a single source determination shall ensure that sound business judgment is applied in researching, documenting and approving such actions.

SIMPLIFIED ACQUISITION PROCEDURES (SAP)			
SINGLE SOURCE DETERMINATION FOR ACQUISITIONS NOT EXCEEDING THE SIMPLIFIED ACQUISITION THRESHOLD AS DEFINED IN FAR 2.101			
SOLICITATIONS MAY BE LIMITED TO ONE SOURCE ONLY IF THE CONTRACTING OFFICER (<i>within its warrant authority</i>) DETERMINES THAT ONLY ONE SOURCE IS AVAILABLE IAW FAR 13.106-1(b). THIS DETERMINATION SHALL BE SUPPORTED WITH FULL JUSTIFICATION FOR SINGLE SOURCE FROM THE CUSTOMER. THE CUSTOMER SHALL PROVIDE THE FOLLOWING INFORMATION:			
QUOTE/SOLICITATION NUMBER: ACQR #: 3836189			
ESTIMATED AMOUNT (Not exceeding \$150,000): \$			
DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE: TerraGo Publisher for ArcGIS Support Subscription for a base and two (2) option years			
UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED: TerraGo Publisher technologies provides geospatial collaboration software solutions for Environmental Systems Research Institute, Inc (ESRI) Geographic Information System users. TerraGo Publisher software was created to complement ESRI's ArcGIS software. TerraGo Publisher was designed to provide the ESRI suite of software solutions the ability to extend the access and application of geospatial assets. This provides simple interaction with complex maps and images. In FY10, NAVFAC procured three TerraGo Publisher for ArcGIS licenses for the RSIMS application.			
REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE WHICH CAN PROVIDE THE SUPPLIES OR SERVICES: NAVFAC currently owns TerraGo Publisher, which has been approved to provide geospatial collaboration for ESRI GIS. TerraGo is the only vendor that can meet government requirements to maintain TerraGo Publisher as the software is copyrighted. Approval is sought to obtain authority to use limited sources (brand name) to purchase TerraGo Publisher for ArcGIS support subscription through an authorized reseller. This authority will allow for limiting competition to authorized resellers of TerraGo products.			
EXPLAIN WHY AN ADEQUATE PURCHASE DESCRIPTION OR OTHER INFORMATION SUITABLE TO SOLICIT BY FULL AND OPEN COMPETITION HAS NOT BEEN DEVELOPED OR IS NOT AVAILABLE: FAR 13.106-1(b) provides for the use of other than full and open competition in the case of purchases not exceeding the simplified acquisition threshold when the Contracting Officer determines that the circumstances of the contract action deem only one source reasonably available, including brand name. It has been determined that only one source (brand name) is available to provide Terrago Publisher for ArcGIS support.			
PROVIDE A STATEMENT OF ACTIONS, IF ANY, THE GOVERNMENT MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE FUTURE ACQUISITIONS ARE REQUIRED: For future requirements, the Navy will reassess the market to determine whether or not another competitive source has emerged.			
I certify that the statements above are complete and correct to the best of my knowledge. SIGNATURE, TITLE OF CUSTOMER and ACTIVITY BOYD.SANDRA.E.1212431598 Sandra Boyd, Contracts Administrator, NEXWC	CODE CIOTR	TELEPHONE NUMBER 805-982-2648	DATE
REVIEWED BY PURCHASING AGENT/CONTRACT SPECIALIST RIVAS.MEADOW.M.1384281598 Meadow Rivas, Contract Specialist, NEXWC	CODE ACQ73	TELEPHONE NUMBER 805-982-4566	DATE
APPROVED BY WARRANTED CONTRACTING OFFICER BUCKLEY.DEBRA.R.123 1895074 Debra Buckley, Contracting Officer, NEXWC	CODE ACQ73	TELEPHONE NUMBER 805-982-3993	DATE